

# ENIE@EDITION

## FAQ

### **What is an e-Edition?**

An e-Edition, or electronic edition, is an exact digital replica of the San Antonio Express-News. Subscribers with a computer and Internet access can log on and flip through pages and sections just like a traditional newspaper.

### **What are the benefits of subscribing to the e-Edition?**

Subscribers can view all photos, articles and advertisements exactly as they are printed in the daily newspaper. In some cases, the photos are sharper and brighter than the print version. With options like changing the screen layout, zoom, page jumps and keyword searches, the e-Edition makes finding what you want to read easier.

e-Edition subscribers can also have a positive impact on the environment because of the decreased use of newsprint and decreased use of fuel required for delivering print copies.

### **How much does an e-Edition subscription cost?**

Electronic editions of the San Antonio Express-News are provided to schools at no cost because local and major businesses help to sponsor school subscriptions. Many generous subscribers also donate to schools through the Vacation Donation program.

### **How do I subscribe to the e-Edition?**

Order forms are available online at our website: <http://nieonline.com/sanantonio> . You can also call our ENIE Department at 210-250-2124 for help with your order.

*We require that teachers indicate the number of students that will be using the e-Edition on the order form, so we can have an accurate accounting of school circulation.*

### **How soon will my e-Edition subscription start?**

Provided there are enough sponsorships available, your order will be processed and you will receive an email with a USER ID, PASSWORD and instructions on how to access your subscription.

### **Do I have to use the USER ID and PASSWORD assigned to me, or can I change it?**

The USER ID assigned to school subscribers is the email address used to start the account. Make sure the email address you use to sign up is a working email address. If you change your USER ID, it will also change where the daily emails are sent. "nie" is the PASSWORD for all Express-News school subscribers.

### **How do I access the e-Edition once I am a subscriber?**

There are two ways to access the e-Edition once you are a subscriber:

- 1) Go to <http://e-edition.express-news.net> and enter your USER ID and PASSWORD.
- 2) Click on the link in your daily email and it will log you directly in to view the paper.

### **What if I cannot log on or have problems accessing the e-Edition?**

Call our ENIE Department immediately at 210-250-2124, so that we can assist you with any technical difficulties.

### **Can I subscribe if I do not have computers in my classroom?**

Yes. You can subscribe to e-Editions as long as you use them in an educational setting as an instructional tool. Example: You can share the e-Edition with your students through an LCD projector, which only requires access to one computer. You can print and distribute articles or print them on a transparency sheet and show them on an overhead projector. Then students can access the e-Edition to work on their lessons in a computer lab or library computer.

### **Can I subscribe to e-Editions 7 days a week?**

No. School subscribers can only order Sunday through Friday. Saturday's newspaper is not available at this time.

### **Can I share an e-Edition subscription with another teacher?**

As with print subscriptions, ENIE requests that you order the number you need for actual classroom use. ENIE recognizes that two or three students may share one print newspaper, and that the same might occur with the e-Edition. Please assist us in being as accurate as possible.

### **Do students have to use the same computer(s) every day?**

No. They can log on from any computer with Internet access.

### **Can students use e-Editions outside of school?**

Any access unrelated to classroom instruction is not allowed and is a violation of the ENIE e-Edition program agreement.

### **Can I access previous e-Editions?**

Yes. Users can access those e-Editions to which they have subscribed. The e-Edition archive is available for the previous 30 days.

### **Why must I complete a verification form (affidavit) at the end of my subscription?**

When teachers sign up for the ENIE program, they agree to sign a verification form. A school subscription is started based on the assurance that the verification form will be signed and received as agreed. We must collect verification forms from school subscribers in order to verify for outside auditors that e-Editions were actually requested, received and used in an educational setting. Without this documentation, the ENIE program is unable to provide no-cost services to the education community.

### **How often must I complete a verification form (affidavit)?**

ENIE requires that teachers submit a verification form at the end of each school semester indicating that e-Editions were requested, received and used in an educational setting. An additional verification form will be generated for each change to your order, such as day(s) of delivery and/or quantity.

### **Additional questions?**

Please call our ENIE Department at 210-250-2124.

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